



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON VICENZA  
UNIT 31401, BOX 41  
APO AE 09630

IMEU-VIC-PWH

18 SEP 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG Vicenza Policy Memorandum 08-25, Mandatory Assignment Policy to Government Controlled Quarters

1. References:

- a. Memorandum, IMEU-ZA, dated 4 Jan 07, subject: Housing Assignment Policy Guidance.
  - b. Memorandum, IMEU-PWD, dated 2 Sep 05, subject: Voluntary Housing Assignment Policy.
2. This policy memorandum supersedes U.S. Army Garrison Vicenza Policy Memorandum 06-36 (Version 4), Mandatory Assignment Policy to Government Controlled Quarters dated 4 January 2008.
3. To ensure maximum utilization of government controlled family housing assets and minimize Temporary Lodging Allowance (TLA) expenditures, effective immediately, the Voluntary Housing Assignment Policy, previously in effect is rescinded and the U.S. Army Garrison Vicenza has reverted to a Mandatory Housing Assignment Policy, IAW Director IMCOM-Europe Region Guidance. Provisions of this policy are outlined below:
- a. Incoming accompanied Soldiers in the grades of E1-E-8 and O1-O4 are subject to this policy. Exception – Dual Military Couples (with no other dependents) may elect not to occupy government controlled quarters and seek private rental.
  - b. Mandatory assignment will be made when government controlled quarters are “projected” to be available, in the Soldier’s grade and bedroom category, within thirty (30) days of the housing application date.
  - c. Whenever possible, Soldiers will be housed according to their preference and be given the opportunity to visit two (2) sets of government controlled quarters (if available) before making a selection. Government controlled includes both government owned (Villaggio) and government leased, and are treated the same as adequate.

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d. Refusal to accept assignment to government controlled quarters will result in the following:

(1) Forfeiture of TLA effective the day the "offered" unit would be available for "Move-in."

(2) Overseas Housing Allowance (OHA) and Move-In Housing Allowance (MIHA) will not be authorized for private rental as long as government controlled quarters adequate for that service member's grade and bedroom requirement is available.

(3) In the event that a Soldier desires government controlled housing, after first refusing a mandatory assignment; the Soldier's eligibility date will be revised to the "new" application date.

e. Requests for exception to the mandatory housing assignment policy will be approved/disapproved by the Garrison Commander. Submittal of an exception to policy will not defer forfeiture of TLA on the available "Move-in" date. However, should an exception to policy be approved, the Garrison Commander has the option in exceptional cases to grant limited additional TLA based on circumstances.

4. POC for this action is the Chief, Housing Services Branch at DSN: 634-8571.

  
ERIK O. DAIGA  
COL, MI  
Commanding

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